

**ARTICLES OF INCORPORATION**  
**and**  
**BY-LAWS**  
**of**  
**WEST POTTS GROVE ROD AND GUN INC.**  
**STOWE ARCHERS INC.**

**As accepted December 15, 2013**

**Amended December 21, 2014**

## **ARTICLES OF INCORPORATION**

1. The name of the Corporation shall be West Pottsgrove Rod and Gun Inc./ Stowe Archers Inc.
2. The registered office of the corporation shall be: Grosstown Road. Stowe, West Pottsgrove Township, Montgomery County, Pennsylvania
3. The purpose for which the corporation is formed is to provide a home for its members, their families, and friends while engaging in the art of archery.
4. The term for which said corporation shall exist is perpetual.
5. The corporation shall be organized upon a non-stock basis and does not contemplate or anticipate pecuniary gain or profit incidental or otherwise, to its members or officers.
6. The management of the affairs of the said corporation shall be generally vested in a Board of Directors, who shall be elected by the membership and shall generally direct the affairs of the corporation in accordance with the provisions of the by-laws and the laws of the Commonwealth of Pennsylvania.

7. The funds necessary for the conduct of the corporation shall be raised by such membership dues and fees as shall be prescribed by the by-laws, by fines, and penalties imposed for the violation thereof, and by the proceeds of amusements and entertainment sponsored, given, or held by the membership of the corporation and or proceeds derived from and other legitimate source.
  
8. Membership in the corporation shall be available to all United States Citizens of good moral character who have attained the age of 18. There shall be three classes of membership as follows: Active family, life, and temporary.
  
9. The corporation shall have the power to adopt by-laws not inconsistent herewith or with the laws of the Commonwealth of Pennsylvania for the management maintenance and regulation of its affairs, and to amend alter, or modify the same from time to time and shall have the power to perform any and all such other acts as may be necessary to carry out the objects and promote the purposes of which the corporation is formed.
  
10. There shall be kept in the registered office of the corporation records of the meetings of the members and of the directors and the original copy of the By-laws including amendments thereto, dated and certified to by the Secretary. A membership list, showing the members with their respective addresses and the dates of their membership and the dates of their withdraws or cancellations shall be kept
  
11. Every member shall have the right to examine in person or by agent or attorney, at any reasonable time or times, for any reasonable purpose, the membership register, the books of record or accounts, and records of the procedures of the members and make extracts there from.

## **BY-LAWS**

### **ARTICLE 1**

#### **OFFICERS**

- 1 The management generally shall be vested in a Board of Directors that shall consist of the following officers: A President, A Vice-President, A Secretary, A Treasurer, and Five (5) Trustees who shall serve for a term of one year and be elected at the annual meeting in December.
- 2 The President shall preside at all meetings unless a reasonable excuse can be offered and it shall be his duty to preserve order and to enforce the rules and the by-laws of the corporation. He shall be empowered to appoint all the committees authorized by these by-laws and or the board of directors. He shall have general and active management of the business of the corporation and shall see that all orders and resolution of the Board of

Directors and of the members are carried out. He shall execute bonds, Mortgages, and other contracts requiring a seal, under the seal of the corporation.

- 3 The Vice-President shall assist the President in preserving order and shall preside at all meetings in the absence of the President.
- 4 The Secretary shall keep a correct record of the proceeding of all meetings which shall be openly read to the membership at the next succeeding meeting. The Secretary will prepare and post (mail) any and all notices of moneys owed when notified by the Treasurer of delinquency.
- 5 The Treasurer shall receive all money collected from club events, fundraisers, donations, the Financial Secretary, and any and all others sources, and deposit same in the club account. The Treasurer shall report at each meeting the total receipts, expenditures and the balance on hand in writing and furnish the Secretary with a copy to be included in the official record of the meeting. The Treasurer shall be responsible for paying all bills of the corporation. The books of the Treasurer will be audited by the executive board on a quarterly basis.
- 6 The business of the corporation shall be managed by its Board of Directors, Four (4) officers and Five (5) Trustees for a total of (9) in number who must be members of the corporation. They shall be elected by the members at the meeting in December and each director shall be elected for the term of one (1) year and until his successor shall be elected.
- 7 In addition to the powers and authorities by these By-laws expressly conferred upon them, the Board of directors may exercise all such powers of the corporation and do all lawful acts and things as are not by statute or by the Articles or by these By-Laws directed or required to be exercised or done by the members
- 8 The meetings of the Board of directors shall be held at such place within this Commonwealth as a majority of the directors may from time to time appoint or as may be designated in the notice calling for the meeting
- 9 Special meetings of the Board may be called by the President on five (5) days notice to each director, either personally or by mail or by telegram. Special meetings shall be called by the President or Secretary in like manner and on like notice on the written request of three (3) directors.
- 10 A majority of the directors in office shall be necessary to constitute a quorum for the transaction of business, and the acts of a majority of the directors present at a meeting at

which a quorum is present shall be the acts of the Board of Directors. If all the directors shall severally or collectively consent in writing to any action to be taken by the members, such action shall be a valid corporate action as though it had been authorized at a meeting of the Board of directors.

- 11 Directors as such shall not receive any stated salary for their services, provided that nothing herein contained shall be construed to preclude any director from serving the corporation in any other capacity and receiving compensation therefore.

## **ARTICLE II**

### **MEETINGS**

1. Meetings will be held at the offices of the corporation, or at such other place or places as may be designated by the Board of Directors.

2. At least one regular monthly meeting of the membership shall be held on the Third Sunday of each month at three (3) o'clock PM, or upon any other day which may be agreed upon by a majority vote of the members present at the meeting in December.
  
3. Special meetings of the membership may be called by the President or the Board of Directors by Written request of the Secretary. It shall be the duty of the Secretary to call a meeting not less than Ten (10) days after the request or more than twenty (20) days. If the Secretary shall fail to or neglect to issue such call. The person requesting said meeting shall do so.
  
4. Directors meetings shall be held at such time or times as required or ordered by the President with a minimum notice of no less than five (5) days.
  
5. Five members shall constitute a quorum.
  
6. The Board of Directors shall hold at least a minimum of 1 meeting per quarter.

## **ARTICLE III**

### **MEMBERSHIP**

1. There are three types of membership, regular family, life and temporary.
  
2. Any person may be eligible to membership regardless of age, but must be a citizen of the United States of America.
  
3. Any person who has not attained their 18<sup>th</sup> birthday must have their parents' or legal guardian signature to become a member.
  
4. All applicants for membership must be submitted on a written form supplied by the Secretary.
  
5. Applicants for membership must be proposed by a member who has personal knowledge of the character of the applicant.
  
6. Election of applicant to membership shall take place at the next regular meeting after the applicant has been proposed for membership.
  
7. Election of applicant to membership shall be by voice vote of the members at the meeting, in the event of a dissenting vote, the name of the applicant shall be withdrawn, and a committee of three (3) appointed by the president shall interview the



applicant the dissenting member or members. At the next regular meeting the applicant's name will again be proposed and the vote of two-thirds of the members present be sufficient to elect or reject membership.

8. Applicants for membership shall pay the annual dues plus the initiation fee at the time his or her application is submitted. Applicants denied membership will be refunded the entire amount submitted by the Treasurer in the form of a check.
9. Life membership may be opened or closed at the discretion of the Board of Directors

## **ARTICLE IV**

### **DUES**

1. Dues shall be forty dollars (\$40.00) per year for family membership. Payable in advance or before the last day of December, for the immediately succeeding year. Lifetime membership is ten (10) times the annual membership amount. Any member who's dues are not paid in full prior to January 31 will be dropped from membership.
2. The dues may be increased or decreased from time to time as determined by the board of directors at any regular or special board meeting.
3. Assessments may be levied upon members for the purposes of the corporation as decided upon at any regular or special meeting.
4. Dues may be paid three (3) months prior to the beginning of the forthcoming fiscal year. The fiscal year shall end December 31<sup>st</sup>.

5. Members of the armed services will be kept on the active membership roll until discharged from the service.
  
6. Temporary membership may be granted by the President with approval of the Board of Directors. Temporary membership will be limited to members of the armed forces on leave or temporary assignment to the local area. Or for other persons or reasons that are beneficial to the interests of the corporation. Temporary membership will be for no more than six (6) consecutive months. Dues for temporary membership will be determined on an individual basis.

**ARTICLE V**

**NOMINATION AND ELECTION**

**OF OFFICERS AND DIRECTORS**

1. Nomination for the officers of the corporation as listed in Section 1 shall be made at the regular monthly meeting in November. Nomination for office shall be made at this meeting and closed at that time unless only one person is nominated for a

position. Additional nominations may be made at the December meeting prior to the election if there are officer positions with only one nominee.

2. Officers of the Corporation namely the President, Vice-President, Secretary, and Treasurer shall be elected at the December meeting and when elected as an officer of the corporation they shall be automatically elected to the Board of Directors.
  
3. Elected officers take office the first meeting in January of the following year.
  
4. In addition to the above the members shall vote for Five (5) additional members to be Trustees and members of the Board of Directors.

## **ARTICLE VI**

### **KEYS**

1. Members may be eligible for access to the club building only after completing a total of six (6) work parties and attending a minimum of three (3) club meetings. Work parties will consist of actions to benefit the corporation.
2. The work party requirement will be on a rotating calendar basis.
3. Members must complete the required work parties in order to hold a key, combination or other device allowing access to the club building. Failure to keep up on work parties will result in forfeiture of building access privileges.
4. Access will only be granted by the President or Vice-President upon approval of the Board of Directors.
5. Members not wishing to (or able to) complete the work party requirement may be issued a key combination or other device allowing access to the club building for the sum of \$100.00 per year in addition to the yearly membership fee.
6. Members of the Board of Directors will have access to all corporation areas with the exception of the safe.

7. A receipt will be signed and submitted for each key issued. Key receipts will be filed by the Secretary until said key is returned. Returned key receipts will be held in a separate file until the lock is changed and the key is no longer valid.
  
8. Safe access will be limited to the President, Vice-President and Treasurer unless other access is granted by the Board of Directors.

**ARTICLE VII**  
**HUNTING ON**  
**Club PROPERTY**

1. Members with no less than ten (10) work parties and three meetings in a rotating year may be eligible for hunting privileges on club property.
  
2. No member may hunt on any open field course, or cause limited access or closure to any field course in order to execute their hunting privileges.
  
3. Field courses may be closed by the Board of Directors at any time and for any reason.
  
4. Elevated platforms are not allowed due to insurance regulations. Any member utilizing an elevated platform does so at their own risk and will not be covered by club insurance.

5. Persons hunting on club property will be limited in number and will be on a daily first come first served basis. The number of hunters allowed at one time will be determined by the Board of Directors.

6. All members hunting on Club property must sign in and out in the hunting log book located in the club house. Members found hunting on Club property and not signed in may be brought to the attention of the Board and may lose their hunting privileges.

## **ARTICLE VIII**

### **EXPULSION OF MEMBERS**

1. Any member who violates the provision of these By-laws or who fails to observe or violates the rules and regulations as issued by the Board of Directors, shall be subject to expulsion from the corporation and loss of membership therein.

2. Any member who is charged with the violation of the provisions of the By-laws or rules and regulations of the corporation, shall be sent a notice in writing setting forth the charges made against him, said notice to be signed by the President. Said notice shall also request said member appear before the Board of Directors at the next regular

meeting of the Board of Directors at which time he, the member shall have the right to present his answer to the charges.

3. The Board of Directors shall then decide by majority vote to allow the member to retain his membership or expel him from membership.
4. In the event the Board of Directors expels the said member from membership, said member shall have the right to appeal the decision of the Board of Directors at the next regular monthly meeting of the members.
5. At the meeting of the members referred to in section 4, if two thirds (2/3) of the members present, providing there is a quorum, vote to permit the member to retain his membership, he shall continue as a member. Otherwise, he shall be immediately expelled and his name stricken from the membership rolls.
6. Persons expelled from membership will not be permitted on club property except during scheduled activities open to the public.
7. All charges of violations made against any officer, director or member must be in writing, setting forth the alleged violation and signed by the member or members referring such charges. Such charges shall be lodged with or sent to the Secretary of the Board of Directors.

## **ARTICLE IX**

## **AMENDMENTS**

1. These By-laws may be either amended or repealed by the affirmative vote of two-thirds (2/3) of the members present at a regular meeting, provided that said proposed amendments have been proposed at least one (1) meeting prior to the meeting they are voted upon.



# **ARTICLE X**

## **STANDING RULES**

1. No broad heads will be allowed to be used in the corporation buildings at any time.
  
2. No Broad heads will be fired so as to hit or become lodged in fixed club targets on the outside range.
  
3. The Board of Directors may authorize old three D (3D) targets for broad head use providing these targets are not placed in a way that broad heads can hit or be lodged in any field course or practice range target.
  
4. Members may use broad heads in personal targets only if these targets are placed according to #3 above.
  
5. VIOLATION OF THE BROAD HEAD RULES WILL BE GROUNDS FOR IMMEDIATE EXPULSION FROM THE CLUB.
  
6. Alcoholic beverages are prohibited on club grounds. This rule may be temporarily suspended by the Board of Directors for special events.
  
7. Stowe Archers is a family friendly organization. As such profanity will not be tolerated. Repeated use of profanity may result in termination of membership.